

Oakland Re-Entry Plan

- **In-building** Phase I: Students will begin school (in building) on Thursday, August 20, Buses will run, and breakfast and lunch will be served. Full days on Monday, Tuesday, Thursday, and Friday thru September 4. On the Wednesdays of: August 26, and September 2, students will remain at home for e-Learning. **All e-Learning assignments will be sent out thru Canvas.** Phase II-After Monday, September 7 Labor Day (No School) students will start attending (in-school) full days every day of the week.

***If a parent chooses to place a student into the e-Learning option, the parent must make this choice within the first 10 instructional days of the school year.**

- **Fall Break week of October 19-23**
- Parents will have the choice of a 100% **e-Learning option**. Once picked, parents will have the choice to opt in to the In-building option within the first 10 instructional days of the school year, at the end of the first quarter, and then again at the end of the first semester. Once a choice has been made to “jump” into in-school option, a student will not be allowed to “jump” out, and if so, will be a parent choice to withdraw the student from the school/district. Parents have until August 6, 2020 to select the 100% e-Learning option.
 - Students must have internet access
 - LSC device will be provided
 - Grading will be same as in school in school grading scale
 - Attendance will be monitored each day.
 - These students still will be able to participate in after-school activities, but not in activities during the instructional day.
- **Preventative Measures**
 - The in-building phase in allows for Wednesday and weekend deep cleaning.
 - **Please read Appendix B Checklist** for students, parents, and staff-purpose to ensure the safety and well-being of everyone at school each day.

- All Oakland staff members completed a Safe Schools COVID-19 training-prior to the first instructional day.
- **NO ONE SHOULD ENTER SCHOOL IF HE/SHE IS NOT FEELING WELL, HAS A FEVER, OR HAS BEEN IN CONTACT WITH ANYONE IS ILL.**
 - If at any time someone within the school tests positive for COVID-19, the administration will follow the CDC, IDOE, and TCHD guidelines to determine mitigation procedures.
 - If a positive case, TCHD will determine the mitigation procedures for the either the classroom, school, or school district.
 - Oakland has a Quarantine Room for sick staff/students.
- Wearing Masks
 - All Oakland staff, 3rd and 4th grade students will be required to wear a mask at school. All adult visitors will be required to wear masks.
 - K-2 students will only wear masks if social-distancing is not possible. See Social Distancing section below:
- Social Distancing
 - When social distancing is not possible, bus, small group, hallway, carpet time, in line in lunch room-wear a mask, K-2 students will wear masks.
 - Students will need to wear their masks in music class.
 - Desks will face forward in classrooms, social-distancing of desks as feasible for classroom space.
 - All non-instructional furniture in classrooms will be removed, in order to increase spacing for student seating.
 - Times will be staggered for students to exit school. *Students will be assigned grade level areas to sit in the morning upon entry to the building to promote social-distancing.*
 - Times will be scheduled for students to wash their hands after restroom breaks.
 - Lines/Arrows in the hallway will direct traffic flow and times will be staggered when students are in the hallways under the direct supervision of a Oakland staff member.

- We will consider classes outside when possible (PE), especially with large group instruction.
 - All group gatherings will be limited but will adhere to social distancing of at least six feet apart if necessary.
 - Visitors-Limited non-essential visitors, volunteers, and activities.
 - For the time being-at least first nine-weeks-no volunteers/visitors/parents.
 - Purdue students and Valley Oaks caseworkers would be considered essential visitors/volunteers.
 - Adults/Parents will be asked to not enter the building. If picking up a student early during the school day, the parent will need to call when he/she arrives, the student will then be escorted outside to the awaiting parent.
 - While school buildings will have age appropriate face masks, hand sanitizer, and limited supply of bottles of water, parents should provide their children the items they need to help their children feel safe. If families need help with PPE, they should contact the school.
- [Oakland will \(Respond to Coronavirus Disease\) following Appendix C guidelines from LSC re-opening plan](#)
 - [Read list from page 11 for additional preventative measures.](#)

Lunch Period

The number of lunch periods will be increased from three to five to allow for social-distancing in the lunchroom. One classroom will enter the cafeteria at a time and stand with masks on while waiting in line for food. Students will be allowed to take their masks off as they eat. Students will be spaced-out at lunch tables sitting every other seat. There will be no more than one grade level in the cafeteria at a time.

The lunch schedule allows for 30-minute lunch periods-15 minutes eating/15 minutes playing on the playground. If indoor recess, students will experience recess in their homerooms. We will discourage sharing of in-door recess equipment.

Lunch

Recess

Leap	10:25 - 10:40	10:40 - 10:55
Peterson	10:30 - 10:45	10:45 - 11:00
Howard	10:55 - 11:10	11:10 - 11:25
Watkins	11:00 - 11:15	11:15 - 11:30
Newhart	11:20 - 11:35	11:35 - 11:50
Harrison	11:25 - 11:40	11:40 - 11:55
O'Connor	11:45 - 12:00	12:00 - 12:15
Synesael	11:50 - 12:05	12:05 - 12:20
McPherson	12:10 - 12:25	12:25 - 12:40
Emerson	12:15 - 12:30	12:30 - 12:45

STAGGERED DISMISSAL

Dismissal will be staggered. Bus students and kindergarten will be dismissed at 2:45 p.m. First and second grade will be dismissed at 2:50 p.m. Third and fourth grade will be dismissed at 2:55 p.m. All students leaving the building at the end of the day will be supervised by an adult including car riders, walkers, and students who ride a school bus or daycare bus.

RESTROOM SCHEDULE

Students will not be allowed to be unsupervised in the hallway. Extra classroom restroom breaks have been scheduled throughout the day in order to provide restroom breaks for students and to promote hand-washing. If a student has a medical reason to use the restroom more frequently than the five restroom breaks the whole classroom will take, we will accommodate the student.

Open House

Purpose: To meet classroom teacher (social distancing), drop off school supplies, explain re-opening protocols, and instruct parents how to navigate e-learning days.

Protocols: Each day, a classroom will be invited to come to the building for one hour. We will ask parents/students to wear masks during the hour they are in the building. Staff will also wear masks. The first 30 minutes of the Open House, the grade level student only and his/her guardian will go to the classroom to meet teacher, drop off school supplies, and receive a packet. After supplies are dropped off, packet received, and teacher is met, the student and adult will walk to the gym and sit in seats that are social-distanced from other seats in gym/cafeteria. This will be a staggered exit to the gym as parents will come to room and leave room when finished. For second half-hour, Dr. Rhoda will go over arrival, lunch, mask-wearing, dismissal, and e-learning days. We will then show a video of how parents can access Canvas to find and post assignments for e-learning days. Each parent will receive as part of the packet: student username/password card, daily dismissal form, and student/parent checklist. Then the teacher will give information about assignments and expectations for the first (two) e-learning days. Group will be dismissed. All chairs will be sanitized, so that the next group coming in next will sit in sanitized seats. Parents will exit gym/cafeteria, while new group will enter through the playground (east doors).

August 10th	5:00-5:30	Howard (4 th grade) room	5:30-6:00 in gym/cafeteria
	6:00-6:30	Watkins (4 th grade) room	6:30-7:00 in gym/cafeteria
August 11th	5:00-5:30	Newhart (3 rd grade) room	5:30-6:00 in gym/cafeteria
	6:00-6:30	Harrison (3 rd grade) room	6:30-7:00 in gym/cafeteria
August 12th	5:00-5:30	McPherson (2 nd grade) room	5:30-6:00 in gym/cafeteria
	6:00-6:30	Post (2 nd grade) room	6:30-7:00 in gym/cafeteria
August 13th	5:00-5:30	O'Connor (1 st grade) room	5:30-6:00 in gym/cafeteria
	6:00-6:30	Synesael (1 st grade) room	6:30-7:00 in gym/cafeteria
August 17th	5:00-5:30	Peterson (K grade) room	5:30-6:00 in gym/cafeteria
	6:00-6:30	Leap (K grade) room	6:30-7:00 in gym/cafeteria

When school begins on August 20th, parents will need to drop their child off and will not be allowed into the building. This will be conveyed to parents as part of my part of the presentation.

Parents

If late kids, parent should pull up-call building, have student come in by self.

If early child pick-up, parent calls building, student is escorted or sent outside to waiting parent.

Volunteers

Volunteers will not be able to come into the building for at least the first nine-weeks

Quarantine Room

The room is for any student suspected of COVID symptoms. Student will remain in room until parent pick-up. Camera will be installed in the room to help with supervision.

APPENDIX B - CHECKLISTS

Students/Parents:

Cloth mask with you at all

times(required)

Water bottle (recommended from

home)

Gloves (recommended from

home)

Hand sanitizer (recommended from home)

Fever/illness free for 72 hours (required - parents keep students at home if they are ill)

Have not traveled outside of the country the last 14 days (required)

Have not been in contact with anyone who has Covid-19

(required)

COVID-19 training (to be provided by the LSC)

All students should have a mask with them at all times. There will be certain situations when wearing a mask will be required FOR K-2 STUDENTS. ALL 3RD AND 4TH GRADE STUDENTS WILL BE REQUIRED TO WEAR A MASK.

Teachers/Staff Members:

Cloth mask with you at all times

(required)

Water bottle (recommended)

Gloves (recommended)

Hand sanitizer (recommended)

Fever/illness free for 72 hours (required - stay at home if you are ill)

Have not traveled outside of the country the last 14 days (required)

Have not been in contact with anyone who has Covid-19 (required)

COVID-19 training (to be provided on August 12)

All teachers/staff members WILL BE REQUIRED TO WEAR A MASK.

APPENDIX B - CHECKLISTS - CONTINUED

School Building Safeguards:

Require students and staff to be fever free for 72 hours without the use of fever reducing medication before returning to school.

Maximize instructional space and scheduling flexibility.

Employ enhanced cleaning procedures with additional hand sanitizer stations.

Open playgrounds with separate zones for sanitization purposes.

Allow the use of water fountains for bottle or cup refills only.

Adjust lunches to maximize available open space and utilize alternate scheduling to adhere to safety guidelines.

Identify and separate space in school clinics to treat symptomatic students.

Restrict visitors and guests in our school buildings.

Discontinue perfect attendance incentives.

***APPENDIX B COPIED FROM LSC RE-OPENING PLAN.**

APPENDIX C

Response to Coronavirus Disease (COVID-19)

The Lafayette School Corporation, working together with the Tippecanoe County Health Department, has an important role in protecting vulnerable students and staff to help ensure they have safe and healthy environments in which to learn and work. All decisions regarding school-based strategies (i.e.: dismissals, closures, social distancing measures, etc.) are made locally in collaboration with the local health department.

Although evidence shows most children who are infected with COVID-19 display mild symptoms, some children may develop serious illness, especially those children at risk because of underlying health issues. Parents/Guardians should have discussion with their child's primary healthcare provider to determine if remote learning is appropriate until an adequate immunization can take place. The same recommendation is made to staff who are 65 years or older or who have underlying health issues.

The Lafayette School Corporation is prepared to respond to COVID-19 cases when they occur in its facilities. This includes reporting systems, decision-making process regarding closures, disinfecting, etc.

A student, teacher, administrator, or other staff are encouraged to self-screen before coming to school. Anyone who has one or more of the symptoms for COVID-19 infection should stay home and consult their primary healthcare provider. The symptoms include the following:

- A fever of 100 .4°F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

Students and staff will be excluded from school if they test positive for COVID-19 or display one or more of the above symptoms based on Centers for Disease Control (CDC) guidance that is not otherwise explained.

Return to School After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC. Currently those guidelines are:

Untested

Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:

- They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.

Tested Positive- Symptomatic

Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared; or
- The individual has received two negative tests at least 24 hours apart.

Tested Positive-Asymptomatic

Persons who have not had symptoms but test positive for COVID-19 may return when they have gone 10 calendar days without symptoms and have been released by a healthcare the student's healthcare provider.

Tested Positive- Impact on School Operations

The Lafayette School Corporation will work closely with the local health department to determine if school closure is appropriate.

Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere the CDC considered to be a "hot spot", the district/school may exclude the student or employee from the school building and recommend they self-quarantine for 14 calendar days.

Each LSC school will have a room or space separate from the nurse's clinic where students or employees who are feeling ill are evaluated or wait for pick up. All waiting staff and students should wear a cloth face covering. Only essential staff assigned to the room may enter. A record will be kept of all persons who entered the room and the room will be disinfected several times throughout the day. Strict social distancing is required and staff must wear appropriate PPE. Students who are ill will be walked out of the building to their parents. If

a student or staff member has a fever, for any reason, the district may adjust their policy to require staff and students to be fever-free, without the use of fever-reducing medications, for 72 hours before returning to school. Additionally, all staff and students with fevers or symptoms associated with COVID-19 may be encouraged to seek medical attention for further evaluation and instructions. Students and staff may return before the 72 hour window has elapsed if they are approved to do so in writing by their healthcare provider. **Clinic Space Non-COVID-19 Related:**

Students who do not display symptoms of COVID-19 can be seen and treated in the nurse's clinic. These include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), those requiring medical treatments (i.e. - suctioning, tube feeding, or nebulizers), and those with individual health plans.

Confirmed Case of COVID-19 on School Property

When there is confirmation that a person infected with COVID-19 was on school property, the district will

contact the local health department and the Indiana Department of Education immediately.

Unless extenuating circumstances exist, the district will work with the local health department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine building closure. It is the responsibility of the local health department to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and give instructions to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications to the school community at large but may need to be selectively identified for contact tracing by the local health department. If a closure is determined necessary, the district may consult with the local health department to determine the status of school activities including extracurricular activities, co-curricular activities, and before and after-school programs.

As soon as the district becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed, so that impacted building or bus areas, furnishings, and equipment are thoroughly disinfected. If possible, based upon student and staff presence, the custodial staff will wait 24 hours or as long as possible prior to disinfecting. However, if that is not possible or school is in session, the cleaning will occur immediately.

Preventative Measures

Social distancing can be accomplished in many different ways and Lafayette School Corporation is dedicated to safely implementing social distancing practices so that face-to-face instruction can occur. The Lafayette School Corporation will implement various strategies to ensure students are socially distanced while at school and school sponsored events. It is the expectation that all students follow measures put in place by the school district. Failure to do so may result in disciplinary action. Some of those strategies include, but are not limited to the following:

- Close communal use spaces such as cafeterias and playgrounds if possible. Otherwise, stagger use and disinfect in between use.
- Reorganize P.E., choir, band, orchestra, and other large classes to allow for social distancing and other precautions.
- Alternate recess to minimize the number of students on the playground, encourage social distancing, and allow time to disinfect equipment between uses.
- Increase space between students during in-person instruction.
- Rearrange desks to increase space between students.
- Face desks in the same direction.
- Require students to be in assigned seats.
- Minimize students traveling to different buildings to receive services.
- Teachers may rotate, as opposed to the students changing classrooms, when applicable.
- Limit or eliminate classroom visitors.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (art supplies, equipment, etc. assigned to a single child) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between uses.

- Minimize the sharing of electronic devices or learning aids when possible.
- Study (field) trips may be done "in -house" using virtual platforms.
- All students riding a school bus will wear a cloth mask.
- School bus drivers will monitor where students sit every day in case of the need for contact tracing.

Personal Protective Equipment (PPE) may also help prevent the spread of COVID-19. The LSC administration requests that parents provide their children a cloth mask, water bottle, hand sanitizer, and rubber gloves.

These are only recommendations. In some cases, the wearing of cloth masks will be required as directed by the CDC, the IDOE, and Tippecanoe County Board of Health. For instance, some specials like Choir/Music will require a cloth mask for participation. Since communal items like water fountains may not be used, parents are encouraged to provide their children with a water bottle. The building administration will provide more guidance about this and the procedures they will be using. The LSC administration will have age-appropriate face masks, hand sanitizer, and a limited number of bottles of water for emergency situations. However, parents should provide to their children the items they need to help them feel safe. If any family needs assistance with PPE, they should contact their child's school administration. While supplies are limited, LSC administration will do everything possible to assist those families in need.

*****APPENDIX C COPIED FROM LSC RE-OPENING PLAN.****